



Bursary 2016-17

Welcome to South Sefton College. We are a college that pride ourselves on caring for the students who study here and putting your individual journey at the centre of all that we do. We do not want anything to get in the way of your aspirations, enjoyment or achievement. Therefore, if money is a barrier to learning, progress and development, we want to remove this so that you can concentrate on achieving at college.

This leaflet is here to explain a little more about the bursary at South Sefton College. Please take your time to have a read. If there are any questions, please do not hesitate to contact the following people who will be happy to assist you:

Julie Bass – julie.bass@sssfc.ac.uk – Progress Coach

Vicki Evans – vicki.evans@sssfc.ac.uk – Progress Coach

Ian Seddon – ian.seddon@sssfc.ac.uk – Vice Principal, Pastoral

Bursary questions answered

Am I eligible for a bursary?

If you can answer YES to one or more of the following statements, you will be eligible for one of our bursary payments:

- Are you 16-19 years old and living in just about to leave, or have recently left care?
- Are you in receipt of income support?
- Are you disabled and in receipt of PIP (Personal Independence Payment)?
- Are you an unaccompanied asylum seeker?
- Are you living in a household where the income is below £24,000?
- Are you eligible for free school meals?

What am I entitled to with the SSC bursary?

- If you fall into one of the top 4 bullet point categories, you will receive a payment, directly into your bank account, monthly of up to £100 plus a weekly allowance towards meals from the college cafeteria.
- If you are eligible for free school meals, you will receive a payment, directly into your bank account, monthly of up to £100.
- If your household income is under £24,000 a year, you will receive a payment, directly into your bank account, monthly of up to £60 and a weekly allowance towards meals from the college cafeteria.

All payments are made in arrears and only if you meet strict criteria.

What are the criteria I need to meet?

The payments made to you will be linked to your attendance and punctuality. If you do not have 100% attendance, on time, including **ALL LESSONS**, tutorials and enrichment, then the payment will not be made for that week.

Are there any exceptions?

One authorised absence will be allowed for exceptional circumstances per term without losing your payment. This may include a driving test, a medical appointment or a family funeral. This absence must be approved in advance however with your Progress Coach or Ian Seddon (Vice Principal) and evidence will need to be provided to verify the reason for the absence.

What about if I'm ill?

No allowance for sickness will be made and if you are ill one week and miss a day of college, the bursary payment will not be made that week. The only exception is if your illness is linked to a long term condition. Again, Ian Seddon and your Progress Coach can approve this.

Will I receive bursary payments in the holidays?

No, bursary payments are there to fund college activities e.g. travel costs, food or other equipment or books that you may need whilst at college. Bursary payments will therefore not be made during the holidays.

How do I apply?

See your Progress Coach for an application form.

Fill in the application form and attach evidence for your eligibility for the bursary claim.

Return the form and evidence to your Progress Coach along with your bank account details. These must be **YOUR** personal bank account details.

Your Progress Coach will process your application and if you are eligible, the payment will be made in the next month (a month in arrears).